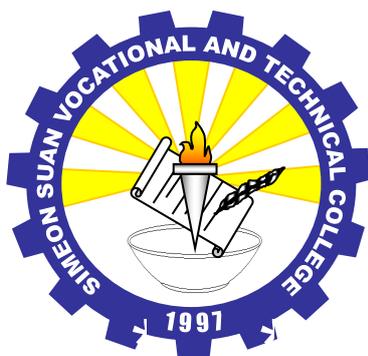


ANNUAL ACCOMPLISHMENT REPORT 2020





ANNUAL ACCOMPLISHMENT REPORT 2020

SIMEON SUAN VOCATIONAL AND TECHNICAL COLLEGE
Pag-asa, Bansud, Oriental Mindoro

Prepared by:

MERIAM C. ILAO
Registrar III/Planning Focal

NOTED:

ISRAFEL L. MANGUI, CE,MPA
Voc. School Administrator II

INTRODUCTION

The Simeon Suan Vocational and Technical College (SSVTC), on its 25th year of existence, since its conversion to TESDA legislated school in 1995, surpassed many challenges, especially on the year 2020 where pandemic (COVID 19) exists. To address the mandate of the government, through quality delivery of technical trainings, the institution, being the only TESDA administered school in the province of Oriental Mindoro, is committed to implement programs and activities in accordance with the TESDA's Core Business and TESDA's thrust: that is skills development and productivity, giving priority to the marginalized sector, which is anchored to the slogan "**TESDA Abot Lahat**"

Among the noticeable accomplishments of SSVTC for the year 2020 are as follows:

- 1. Awarded " Best TTI" nationwide by TESDA Central Office**
- 2. Establishment/improvement of Mini Organic Farm**
- 3. Establishment of SSVTC Online Blended Learning**
- 4. SSVTC's compliance to Secretary's Directives**
- 5. Involvement in the PRLEC Trainings/Programs**
- 6. Application for STAR Rating**
- 7. Recognition of all programs to offer Flexible/Blended Learning**

The Institution is continuously implementing Competency-Based curriculum in school and in communities. For the year 2020, additional programs were registered and implemented to respond to the TESDA Secretary's directives. SSVTC registered four (4) qualifications/courses as follows:

- 1. Modified Farmers Field School on Modernized Production of High Quality Inbred Rice and Seed Certification & Farm Mechanization – (96 hrs)**
- 2. English Proficiency Training: Communicating Effectively through Spoken and Written English (143 hrs)**
- 3. Motorcycle/Small Engine Servicing NC II (650 hrs)**
- 4. Barangay Health Services NC II (560 hrs)**

At present, the school offers twenty six (26) programs which are UTPRAS compliant and soon to be registered in dual and mobile training programs.

Instructors/trainers attended different trainings/seminars, to equip them with the modern or new technology and training methodology. Said trainings/seminars were conducted through *virtual approach*, due to existence of COVID 19 Pandemic.

SSVTC is also an active LGU partner in uplifting the economic well-being of the people, particularly the special clients such as; Out of School Youth, drug surrenderees, Indigenous People (IPs), persons with disabilities (PWDs) unemployed and senior citizens through its Community Based Training Programs. Various scholarship programs of TESDA were also implemented, in partnership with different municipalities of the 1st and 2nd District of Oriental Mindoro, such as Universal Access to Quality Tertiary Education Act (**UAQTEA**), Special Training for Employment Program (**STEP**), Training for Work Scholarship Program (**TWSP**) and Rice Extension Services Programs (**RESP**) under the Rice Competitiveness Enhancement Fund (**RCEF**).

Physical Facilities were improved ,particularly the Assessment Office. Rehabilitation of workshops and laboratories were done for better CBT delivery and skills enhancement of the trainees. Additional ten (10) units of laptop computers were provided to Instructors for implementation of on-line training due to COVID 19 pandemic.

SSVTC together with TESDA Or.Mindoro, jointly exerted efforts to fight against COVID-19. Despite of lockdown and Enhanced Community Quarantine, SSVTC personnel reported for work for the mass production of facial masks and PPEs for distribution to the frontliners of the province. Recipients were the health workers of different LGUs, Or. Mindoro Provincial Hospital, law enforcers, etc. Aside from facial masks and PPEs, SSVTC trainers baked pastry products for the frontliners.

The year 2020 is a challenging year for SSVTC because of the existence of COVID 19 pandemic. Adjustments in the conduct of training programs and other activities have to be made due to the health protocols and community quarantine implemented by IATF AND LGUs. But despite of all those hindrances, the school made its best to respond to the directives of TESDA, and bagged the “ **BEST TTI Award**” nationwide.

PROFILE OF SSVTC

Simeon Suan Vocational and Technical College , is formerly Simeon Suan Memorial National High School after it was converted to TESDA institution in 1995 by virtue of Republic Act No. 8142. The college has two (2) campuses now; the main campus with a land area of **11,916.75** sq meters which is fully utilized and the other is the **12.5**-hectare site donated by LGU at sitio Ebong, Pag-asa, Bansud, Or. Mindoro, which is currently being developed as **SSVTC Farm & Agri-Business/Tourism School**.

Today, SSVTC is managed by a Vocational School Administrator III, backed-up by 13 non-teaching personnel and 24 dynamic instructors. Due to lack of administrative staff, three (3) teaching personnel were designated to different administrative positions and hired 6 support staff and 5 teaching staff under Job Order/contract of service to help the administration in carrying out its functions, both administrative and technical operation.

PHILOSOPHY-

An institution that nurtures the total development of the Filipino youth, rich in knowledge, competent in their skills and imbued with positive attitude and work values; whose programs and services reflect the needs of its clientele and that of the greater community it serves; a school that is student-centered, enabling them to grow into productive, responsible, peaceful and God-loving individuals.

VISION, MISSION, QUALITY POLICY, GOALS AND OBJECTIVES

I. VISION

A caring institution that fosters an education for sustainable development and leads in raising up the socio-economic status of Mindoreños, through relevant and high quality technical education and skills development.

II. MISSION STATEMENT

Provides world class, globally competitive and disciplined workers with well-founded mindset for environment care, responsive to the challenge of change.

II. QUALITY POLICY

Our worth is gauged through the performance of our graduates, quality services/products and the satisfaction of our clients.

IV. GOALS AND OBJECTIVES:

1. Provide knowledge, skills, attitudes and work value-oriented programs needed to develop the students' capabilities to become highly competent workers;
2. Expand network and partnership with industries and stakeholders;
3. Ensure effective and efficient governance and management system.

CAPABILITES AND EXPERTISE –

- Land area of over 13 hectares school site (main campus and Farm school)
- 26 programs/courses are registered and accredited by TESDA under the Unified TVET Programs Registration and Accreditation System (UTPRAS)
- Well-equipped work stations/shops and other facilities
- Well-trained, certified and competent trainers
- Curriculum aligned to Training Regulations
- SMAW NC II as Distinctive Area of Competence (DAC) with **2 STAR Rating**
- Awardee- 2nd Place in Innovation, National Competition
- Home of Tagisanay Awardees- 1 Trainer on top 3, and 2 Trainers on top 10
- Best TTI Performer CY 2017 (MIMAROPA Region)
- APACC Accredited – 2018 (BRONZE)
- **Best TTI Performer** CY 2020 (nationwide)
- 24 courses/ programs recognized to offer Blended/Flexible Learning

SCHOOL ORGANIZATION:

SSVTC organizational structure provides flexibility in meeting the needs of its clients and responds to training and industry demand. This structure supports the institution's / Office Performance Commitment Plan (OPCP) which consists of several TVET programs.

- ***Administration Personnel***

Engr. Israfel L. Mangui – Acting Voc. School Administrator
Mr. Elveen M. Mondoñedo – Voc. Instruction Supervisor III
Ms. Gloria B. de Jesus – Administrative Officer IV
Ms. Meriam C. Ilao - Registrar III/Planning Focal
Ms. Rosario H. Lacdan – Instructor III/Des. Assistant Registrar
Mr. Ruel O. De Castro- Asst. Prof. I/ Des. Budget Officer
Mrs. Liza O. Ilagan - Accountant I
Ms. Charity M. Vista - Instructor II/ Des. Collecting Officer
Ms. Carmela S. Fanoga – Admin. Officer I
Mr. Ramon M. Robledo – Admin. Aide IV
Mr. Kim Arlet J. Saguid – Admin. Aide III
Mr. Nilo M. Sigue - Admin. Aide IV
Mr. Harold C. Suan – Sec. Guard II
Mr. Ricky E. Cosme - Sec. Guard I
Mr. Angelito O. Aquino – Sec. Guard I
Mr. Dennis M. Nazareno – Sec. Guard I

- ***Teaching Personnel & Focal Persons/ Coordinators***

Mr. Edgar Martin R. Salcedo- Associate Prof. I- AC Manager
Ms. Ednaly E. Salcedo – Asst. Professor IV/ IGP Focal
Mr. Michael L. Manalo – Asst. Professor IV/Physical Facilities Focal
Ms. Helen C. Suan – Asst. Professor. III/ IT Focal
Ms. Helen M. Fajutagana – Asst. Prof. II/ Assessment Processing Officer
Mr. Arnel P. Fajutagana – Asst. Professor II
Ms. Ma. Luisa F. Madla – Asst. Prof. III/Des. Guidance Staff
Mr. Gil T. Rodriguez – Asst. Professor I

Ms. Ciela B. Magnaye –Asst. Prof. II/GAD Focal
Ms. Jinky T. Umali – Asst. Prof. I
Mr. Jeferson M. Amio - Asst. Professor II
Mr. Elvis G. Baes – Asst. Professor II
Mr. Reynaldo M. Hernandez- Asst. Prof. I
Ms. Emely S. Telosa – Asst. Professor I
Ms. Paula Ruth Andoyo – Instructor II
Mr. Benjie A. Genil - Instructor II
Ms. Maricel V. Barredo – Instructor I
Mr. Kevin Andrew P. Reyes - Instructor II
Ms. Irish C. Macalindong – Instructor I
Mr. Bhernel Jannine L. Salvio- Instructor I
Ms. Maria Dhel P. – Instructor I

• ***Support Staff & Teaching Personnel (JO/Contract of Service)***

Girlye Joy D. Eguillon – Teaching staff
Felson M. Maestro – Teaching Staff
Jamaica Jade M. Moredo – Teaching Staff
Airyn D. Rada – Teaching Staff
Linda L, Solas – Teaching Staff
Manolo F. Sotejo – Teaching Staff
Moises J. Rabino – Support Staff
Joan H. Julao – Support Staff
Jennard L. Montiel - Support Staff
Aniano M. Vizco – Support Staff
Ronaldo Martos - Support Staff

TESD PROGRAMS AND SERVICES

The year 2020 is a meaningful year for SSVTC, for despite of pandemic, the institution has a good outcome of delivery of TVET programs and services. The momentum of accomplishments made, through the joint efforts of all personnel, were greatly recognized, hence, it was awarded “**BEST TTI**“ nationwide by the Technical Education and Skills Development Authority (TESDA) on December, 2020.



The implementation of all scholarship programs for the year 2020, had a great impact to the less fortunate/ underprivileged individuals who want to avail free education and training. The school now offers the following registered courses (bundle and single):

1. FULL QUALIFICATION PROGRAMS

Construction Sector-

- PV System Installation NC II
- PV System Servicing NC III
- Electrical Installation and Maintenance NC II
- Electrical Installation and Maintenance NC III

Welding and Fabrication Works (bundled program)

- Shielded Metal Arc Welding NC I
- Shielded Metal Arc Welding NC II

- Shielded Metal Arc Welding NC III
- Gas Tungsten Arc Welding NC II

Land Transport Sector -

- Automotive Servicing NC I
- Automotive Servicing NC II
- Motorcycle/Small Engine Servicing NC II
- Driving NCII

Electronics Sector –

- Electronics Products Assembly and Servicing NC II
- Solar Assembly

Food Production Services (bundled program) -

- Food Processing NC II
- Cookery NC II
- Bread and Pastry Production NC II

Garments Sector -

- Dressmaking NC II

Hotel and Restaurant Services (bundled program)

- Housekeeping NC II
- Housekeeping NC III
- Food and Beverage Services NC II

TVET Sector -

- Trainers' Methodology I

Agriculture Sector –

- Agricultural Crops Production NC II
- Modified Farmers Field School on Modernized Production of High Quality Inbred Rice and Seed Certification & Farm Mechanization

Others -

- English Proficiency Training: Communicating Effectively through Spoken and Written English
- Barangay Health Services NC II

Out of the twenty six (26) registered programs of the school, twenty four (24) programs were recognized to offer using **Flexible Learning**. (See attached Certificates of Recognition)

2.) COMMUNITY-BASED TRAINING PROGRAMS –

The Institution also offered/conducted Community Based Training Programs or short term programs in different communities. Most of the beneficiaries were Out-of-School-Youths (OSYs), Indigenous People (IPs), Persons with Disabilities (PWDs), Senior Citizens and underprivileged/unemployed individuals.

The table below shows the shorts term courses offered as Community Based Trainings in support to the food security, construction, and agriculture sectors.

Program	Leading to:	Number of training days	With national assessment
Process food by salting, curing and smoking	Food Processing NC II	10	yes
Process food by fermentation and pickling	Food Processing NC II	10	Yes
Process Food by Sugar Concentration	Food Processing NC II	10	Yes
Process Food by Drying and Dehydration	Food Processing NC II	10	Yes
Process Food by Thermal Application	Food Processing NC II	10	Yes
Solar Light Assembly	Solar Light Assembly	10	None
Bread Making	BPPNC II	10	yes
Pastry making	BPPNC II	10	yes
Cake making	BPPNC II	10	yes
Petits tarts making	BPP NC II	10	yes
Service motorcycle/ small engine system	MSES NC II	18	yes
Service electrical system	MSES NC II	18	yes
Overhaul motorcycle/ small engine	MSES NC II	18	yes
Deliver training session	TM I	25	Yes

Conduct competency assessment	TM I	20	yes
Service Engine Component	ATS NC II	20	yes
Service Automotive Electrical Components	ATS NC II	20	yes
Service Underchassis Components	ATS NC II	20	yes
Service Powertrain Components	ATS NC II	20	yes
Prepare and cook hot meals	Cookery NC II	11	yes
Prepare Cold Meals	Cookery NC II	11	yes
Prepare Sweets	Cookery NC II	11	yes
Providing Butter Service	Housekeeping NC II	13	yes
Providing Housekeeping to Guests	Housekeeping NC II	13	yes
Cleaning public areas	Housekeeping NC II	13	yes
Providing laundry services	Housekeeping NC II	13	yes
Perform nursery operations	ACP NC II	10	yes
Plant crops	ACP NC II	10	yes
Care and maintain crops	ACP NC II	10	yes
Carry-out harvest and postharvest operations	ACP NC II	10	yes

SSVTC was also involved in **PRLEC** (Poverty Reduction, Livelihood and Employment Cluster) which is one of the Secretary's directives. Some Trainers were sent to different barangays/communities to conduct trainings. Solar Light Assembly and Motorcycle/Small Engine Servicing were conducted under the said program.

3.) SCHOLARSHIPS -

To spearhead the different scholarship programs of the government, for the less fortunate and underprivileged, SSVTC was able to conduct trainings for 2020 in coordination with local government units in the 1st & 2nd districts of Or. Mindoro under the following scholarship programs:

1. **STEP** (Special Training for Employment Program)
2. **TWSP** (Training for Work Scholarship Program)
3. **UAQTEA** (Universal Access to Quality Tertiary Education Act)
4. **RSEP/RCEF** (Rice Extension Services Program under Rice Competitiveness Enhancement Fund)

Scholarship	No. of Enrolled	No. of Graduates
STEP	131	145
TWSP	273	208
UAQTEA	326	428
RESP/RCEF	475	375

4.) CAREER GUIDANCE AND INFORMATION SERVICES –

This is a facilitation of services to high school students, new enrolees and other clients of TVET. The school conducted career guidance and information dissemination among secondary students (particularly to senior high school students) of the K-12 Program of DepEd, as per invitation of different high schools in the province and during the conduct of the Training Induction Program (TIP) before the start of classes in SSVTC.

It is the duty of the school to disseminate TESDA programs to the public as a way of bringing government services closer to the people.

5.) EMPLOYMENT FACILITATION SERVICES –

The OJT and Employment Coordinator conducts monthly monitoring of SSVTC graduates. This is to know whether they are able to avail employment both local and abroad.

As expected, to measure the impact of TVET programs, graduates should be employed six (6) months after completion of the training. For the year 2020, there were **693** graduates from different qualifications who were employed locally & abroad and some were self-employed.

To strengthen the employability and productivity of TVET graduates, SSVTC entered into an agreement with partner industries for Dual Training Program (DTP) / Dual Training Scheme (DTS) to equip them with cognitive, psychomotor and effective skills that are demanded at the workplace. The accredited DTP partner industries were as follows:

<u>Name of Industry/Partner</u>	<u>Accreditation Number</u>
1. TITANIUM MOVERS MANILA (Bauan, Batangas)	DTP-201717522021
2. KINGS KMV CALIBRATION CENTER (Quezon City)	DTP-201717522024
3. PSUELLO GROUP INC. (KIA MOTORS CALAPAN)	DTP-201717522025
4. SPECMASTER – Quezon City	MOA approved (no accreditation yet)
5. AMF METAL INDUSTRIES –Valenzuela City	DTS-201817522001

TESD REGULATION SERVICES

1. Assessment and Certification -

SSVTC is a TESDA accredited assessment center in Oriental Mindoro and continuously conducting assessment activities in the following qualifications/trade areas:

<u>QUALIFICATION:</u>	<u>ACCREDITATION NUMBER:</u>
1. Automotive Servicing NC I	AC-ATS0117521921174
2. Automotive Servicing NC II	AC-ATS0217521921102
3. Food and Beverage Services NC II	AC-FBS0217521921104
4. Food Processing NC II	AC-FOP0217521921107
5. Electrical Inst. & Maintenance NC II	AC-EIM0217522022141
6. Electrical Inst. & Maintenance NC III	AC-EIM0317522022142
7. Shielded Metal Arc Welding NC I	AC-EAW0117521921103

8. Shielded Metal Arc Welding NC II	AC-EAW0217521820139
9. Shielded Metal Arc Welding NC III	AC-EAW0317521921148
10. Gas Tungsten Arc Welding NC II	AC-TIG0217521820138
11. Cookery NC II	AC-COK0217521820136
12. Bread and Pastry Production NC II	AC-BPP0217521820145
13. Housekeeping NC II	AC-HSK0217521618107
14. Housekeeping NC III	AC-HSK0317521820137
15. Driving NC II	AC-DRV0217521921182
16. Elect. Product Ass. & Servicing NC II	AC-EPAS0217521921151
17. Dressmaking NC II	AC-DRM0217521921106
18. Motorcycle/Small Engine Servicing NC II	AC-MSE0217522022101
19. Trainer's Methodology I	AC-TRM0117522022143
20. PV System Installation NC II	AC-PV10217521921150
21. PV Systems Servicing NC III	AC-PVS0317521921149
22. Agricultural Crops Production NC II	AC-ACP0217521921147

2.) TVET Program Registration and Accreditation

To comply with the new Training Regulations one (1) course/qualification was migrated and registered under UNIFIED TVET PROGRAM REGISTRATION AND ACCREDITATION SYSTEM (UTPRAS) as follows:

- **Motorcycle/Small Engine Servicing NC II**

Other programs were also registered to respond to the TESDA's directives as follows:

- **Modified Farmers Field School on Modernized Production of High Quality Inbred Rice and Seed Certification & Farm Mechanization**
- **English Proficiency Training: Communicating Effectively Through Spoken and Written English**
- **Barangay Health Services NC II**

At present, the school offers twenty six (26) programs which are **UTPRAS** compliant and soon to be registered in dual and mobile training programs.

3.) APACC & STAR Rating System –

In order to improve the quality of services of the institution, TESDA is mandating /requiring all schools (TTIs) to enroll for **APACC** (Asia Pacific Accreditation & Certification Commission) and **STAR** (System for TVET Accreditation and Recognition).

SSVTC has been accredited Bronze by the CPSC since 2018 and for the year 2020, SSVTC applied for STAR rating of the following courses/programs:

- 1. Bread and Pastry Production NC II**
- 2. Food Processing NC II**
- 3. Shielded Metal Arc Welding NC II**
- 4. Automotive Servicing NC II**
- 5. Housekeeping NC II**
- 6. Food and Beverage Services NC II**
- 7. Trainers' Methodology I**
- 8. Driving NC II**

The Regional Evaluation Team evaluated the documents and facilities of the school and luckily the school passed the evaluation at the Regional level and endorsed the same to TESDA Central Office for final evaluation and approval.

SUPPORT TO OPERATION

1.) Partnerships and Linkages –

To sustain school's operation, SSVTC strengthens its linkages to different partner industries, LGUs and national agencies, to tie-up for the different programs and projects.

NAME OF PARTNER AGENCY	ACTIVITY/PROGRAM
1. Department of Agriculture	Agriculture programs/projects
2.LGU- Bongabong (Brgy. Camantigue, Brgy. Dayhagan)	Training and assessment
3.LGU – Bansud (Brgy. Villapag-asa, Brgy. Salcedo, Brgy Alcadesma, Brgy. Pag-asa, Brgy Sumagui, Brgy Manihala)	Training and assessment
4.LGU- Gloria (Brgy Balete, Brgy. Kawit, Brgy. Agos, Brgy. Bonifacio)	Training and assessment
5.LGU- Mansalay (Brgy. Panaytayan)	Training and assessment
6.LGU – Bulalacao (Brgy Benli)	Training and assessment
7. LGU – Calapan City	Training and assessment
8.AMF METAL INDUSTRIES – Valenzuela City	OJT/DTS and employment of trainees (SMAW/GTAW)
9..KINGS KMV CALIBRATION CENTER (Quezon City)	DTP and employment (Auto Servicing)
10.SPECMASTER – Quezon City	DTP and employment
24.TITANIUM MOVERS MANILA	DTP and employment
25. PSUELLO GROUP INC. (KIA MOTORS CALAPAN)	DTP and employment

2. Gender and Development (GAD) Program –

One of the programs implemented annually by the institution is the Gender and Development Program (GAD). For the year 2020, the said activity was conducted during the **National Women’s Month Celebration** held on March, 2020. Due to pandemic (Covid 19) wherein large crowds or gatherings are prohibited by the IATF, the GAD Team were not able to conduct face-to-face trainings to prospective participants, instead they initiated the *Bayanihan* activities like, production of bread and pastries, mass production of face masks and personal protective equipment (PPEs) for distribution to health workers and other frontliners. Below is the table of GAD activities conducted/implemented .

Date/Venue	Program Description <i>(Title/ Activity/ Lead Agency Number of Participants)</i>	Highlights/ Recommendations	Pictures <i>(high resolution)</i>
April 13, 2020 – Simeon Suan Vocational and Technical College	<i>Title: Mass Production of Pastries</i> <i>Activity: Distribution of Pastries to Frontliners</i> <i>Lead Agency: SSVTC/GAD Focal</i> <i>Participants: Teaching & Non-teaching Staff</i>	<i>Highlights: Distribution of Pastries to Frontliners</i>	<i>See attached pictures</i>
March 26, 2020 – Simeon Suan Vocational and Technical College Conference Hall	<i>Title: 2020 National Women’s Month Celebration</i> <i>Activity: Distribution of T-Shirt to SSVTC Employees</i> <i>Lead Agency: SSVTC/GAD Focal</i> <i>Participants: Teaching & Non-teaching Staff</i>	<i>Highlights: Distribution of T-Shirt to SSVTC Employees</i>	<i>See attached pictures</i>
March 15 – May 15, 2020 – Simeon Suan Vocational and Technical College	<i>Title: Mass Production of Face Masks and Personal Protective Equipment (PPE)</i> <i>Activity: Production and Distribution of Face Mask and PPE to Frontliners</i> <i>Lead Agency: SSVTC/GAD Focal</i> <i>Participants: Teaching & Non-teaching Staff</i>	<i>Highlights: Production and Distribution of Face Masks and Personal Protective Equipment (PPE) to Frontliners</i>	<i>See attached pictures</i>

GENERAL ADMINISTRATIVE AND SUPPORT SERVICES

1.) Staff Development Program-

a.) Trainings/Seminars-

The Staff development program of the institution is one of the priority endeavors of the school for professional growth of its human resources. This is also to prepare and meet the requirements of the national certificate system and to enable technical instructors to upgrade their skills in the areas of specialization. Due to COVID-19 Pandemic, virtual trainings were attended by the trainers and other administrative staff to upgrade their knowledge and skills needed in the delivery of quality services. (see attached table)

b) Promotion/Reclassification-

To uplift the positions and to upgrade the salaries of teaching personnel a continuous reclassification thru NBC 461 has been approved on its 7th cycle. A Notice of Organization, Staffing and Classification Action (NOSCA) has been approved and released by DBM and the corresponding appointment has been issued for the year 2020, to the following eleven (11) trainers as follows:

NAME	FROM	TO
SALCEDO, EDGAR MARTIN R.	Associate Professor I	Associate Professor III
MANALO, MICHAEL L.	Assistant Professor IV	Associate Professor I
SALCEDO, EDNALYN E.	Assistant Professor IV	Associate Professor II
MADLA, MA. LUISA F.	Assistant Professor III	same
SUAN, HELEN C.	Assistant Professor III	Associate Professor I
AMIO, JEFERSON M.	Assistant Professor II	same
BAES, ELVIS G.	Assistant Professor II	Assistant Professor III
DE CASTRO, RUEL	Assistant Professor I	Assistant Professor III
FAJUTAGANA, ARNEL P.	Assistant Professor II	Assistant Professor III
MAGNAYE, CIELA B.	Assistant Professor II	Assistant Professor IV
TELOSA, EMELY S.	Assistant Professor I	same
FAJUTAGANA, HELEN M.	Asst. Professor II	Assistant Professor III
LACDAN, ROSARIO H.	Instructor III	Assistant Professor I
RODRIGUEZ, GI T.	Assistant Professor I	Assistant Professor II

Likewise one (1) administrative position has been reclassified through “scrap and build” policy of the DBM as follows:

NAME	FROM	TO
SAGUID, KIM ARLET J.	Administrative Aide III	Administrative Aide IV

2.Physical Facilities Development –

SSVTC continues to improve its facilities to sustain its APAAC accreditation, and to provide adequate facilities for the delivery of TVET programs and services. The school strived to develop its physical facilities despite of limited resources to cater the best possible service to clients. The following repairs and rehabilitations of facilities were undertaken during the year 2020 in response to Secretary’s directives to improve training facilities through the utilization of the SSP and scholarship collections.

- 1.** Repair and Maintenance of Housekeeping Pathway Roof Extension damaged by typhoon
- 2.** SSVTC Organic Farm
- 3.** Tile setting and Installation of Air conditioning unit of Relocated Assessment Office
- 4.** Repair and Replacement of Damaged Roof of Welding and Conference Hall
- 5.** Installation of Fire Extinguishers and Emergency Lamps at the Administration building, Male and Female dormitory and Power House
- 6.** Repainting of School Billboard and Update of School Directory
- 7.** Clearing of Fallen trees inclined to the EPAS building
- 8.** Repair of Roof of EPAS Building damaged by typhoon
- 9.** Replacement of Damaged glass of the aluminum door at Farm School
- 10.** Reinstallation and upgrading of CCTV cameras and TV Monitors for Assessment Center (see attached pictures)

OTHER PROGRAMS/ACTIVITIES:

STATUS OF FARM SCHOOL (12.5 HEC. SITE) IN EBONG, PAG-ASA, BANSUD

SSVTC has been making gradual steps towards the development of the farm school. Strong partnership and linkages has been made with the Local Government Unit and other government agencies, such as, Department of Agriculture and its attached agencies; the Regional Integrated Agricultural Research Center- MIMAROPA, and the Agricultural Training Institute (ATI).

Armed with determination and perseverance, to promote Agricultural programs/projects, SSVTC initiated the registration of additional course in Agriculture- the **Modified Farmer's Field School on Modernized Production of High Quality Inbred Rice and Seed Certification & Farm Mechanization.**

In line with the TESDA's mandate to support the Agricultural programs of the Department of Agriculture, SSVTC started to establish the Organic Pig Production Project. The said project was materialized on July 1, 2020 under the Disposal Program of Organic Agriculture.

In connection with the Organic Pig Production Project, a proposal under Horticultural Crops Production, which includes green pepper, corn, peanut, sweet potato, ginger and cassava is being prepared.

Vegetable farming is continuously implemented in the farm school, to augment the government's program for food security. Crops include eggplant, string beans, green pepper, dragon fruit and gabi.

COMPLIANCE TO TESDA SECRETARY'S DIRECTIVES:

In compliance with the Secretary's directives the following activities were successfully implemented as follows:

DIRECTIVES	COMPLIED	
	YES	NO
1. Ensure the integrity of the assessment and certification process	✓	
2. Feedback to the employees all instructions of the Secretary during the ND/GDC	✓	
3. Inter-Region Compliance Audit	✓	
4. Improve training facilities through the utilization of the SSP and scholarship collections	✓	
5. Ensure full absorptive capacity of all TTIs in the allocation of Scholarship slots	✓	
6. Ensure 100% utilization of all scholarship allocations	✓	
7. Issue the training support fund/allowance on time to the scholars	✓	
8. Ensure compliance to all processes cycle time	✓	
9. Use of new training certificate template to be issued by CO	✓	
10. All TTIs should register Garbage Collection NC I		✓
11. Observe the proper implementation of the provisions of solid waste management	✓	
12. Implement programs in identified priority areas under the PRLEC (EO 70) to at least 1 barangay in a month	✓	



Opening Day of training program in Solar Light Assembly and Motorcycle/Small Engine Servicing under PRLEC held in Brgy. Panaytayan, Mansalay, Or. Mindoro